



Registration Form

Contact Name(s): _____

Representative at Event: _____

Business: _____

Address: _____

City, ST: _____ Zip: _____

Phone:() _____ Fax:() _____

E-Mail* _____

**E-mail is the main form of communication. You will receive e-mail confirmation of your registration.*

Information on Your Business/Organization

Please list the Occupations your business/organization represents:

Note: This list will be provided to students in order to help them understand what your business does and determine if they would like to visit with you.

Career Cluster that Best Represents Your Occupation (check one):

Please refer to the descriptions included on the reverse of this page.

- Health Science / Human Services
- Architecture & Construction/ Manufacturing / Transportation, Distribution & Logistics
- Finance / Business, Management & Administration / Marketing, Sales & Service
- Science, Technology, Engineering & Mathematics / Information Technology
- Government & Public Administration / Law, Public Safety, Corrections & Security
- Military Service
- Hospitality & Tourism
- Agriculture, Food & Natural Resources
- Education & Training
- Arts, AV Technology & Communications
- Other _____

Booth Requirements

There is NO booth cost.

Please complete the following information:

_____ Number from your organization at booth during 11:45 - 12:15 for lunch

_____ Number of Booths Required (Booths are 8'x10' with 6' table)

_____ Number of Chairs Needed

Yes No Is Electricity Needed?

110 220 If Yes, what voltage? (Please bring your own extension cords.)

NOTE: The new location will not be able to accommodate large machinery in the exhibit hall this year. Vehicles are allowed in the exhibit hall under certain guidelines. If you wish to bring a vehicle/large machinery please describe it here and we will contact you:

Thank you for choosing to participate in the 2009 Youth to Career Fair, sponsored by the B/CS Chamber of Commerce and Sylvan Learning Center

Please see the back of this page for important information. Registration deadline is October 21, 2009.

Important Information (Please Read):

- Please keep a copy of **both** sides of this registration form for your reference.
- Set-up is from 7:00 a.m. to 8:30 a.m. We will assign dock times beginning at 7:00a.m. for those with vehicles
- All presenters should enter through the Loading Area.
- There are 2 carts that may be used on a first come first serve basis for loading.
- You must enter through the loading area to receive your registration packet and booth number.
- Your booth must be completely setup by 8:45 a.m.
- Student sessions are scheduled 9:00 a.m. to 2:30 p.m.
- Booths must be taken down by 4:00 p.m. and trash discarded in the proper receptacles
- Signage is required for each booth.
- The Chamber of Commerce will provide a table covering, but you may use your own.
- If using electricity, please bring your own electrical extension cord(s) and/or surge protector.
- Candy and other small promotional items are allowed and may be distributed to students at your discretion.
- **Helium balloons** and **Stickers** are **NOT** allowed.
- You are allowed to use the microphone to announce the winner of one raffle per session with Career Fair Staff approval.
- You will receive an e-mail confirmation of your participation after your registration is received.
- If you wish to withdraw participation, please send a written request for removal on or before October 21, 2009. **A \$50 cancellation fee will be charged for all cancellations received after October 21th to cover booth fees.**

Please read and return the completed form by October 21, 2009.

Email To: Jordan@bcschamber.org (Email is preferred delivery form -- PDF versions only please)
Fax To: (979) 260-5208
Mail To: Youth to Career Fair
B/CS Chamber of Commerce
P.O. Box 3579
Bryan, TX 77805

Questions: Contact Jordan Meserole
at (979) 260-5200 or e-mail
Jordan@bcschamber.org

Career Cluster Descriptions

Health Science - Planning, managing, and providing therapeutic services, diagnostic services, health information, support services, and biotechnology research and development.

Human Services - Preparing individuals for employment in career pathways that relate to families and human needs.

Architecture & Construction - Careers in designing, planning, managing, building and maintaining the built environment.

Manufacturing - Planning, managing and performing the processing of materials into intermediate or final products and related professional and technical support activities such as production planning and control, maintenance, and manufacturing/process engineering.

Transportation, Distribution & Logistics - Planning, management, and movement of people, materials, and goods by road, pipeline, air, rail and water and related professional and technical support services such as transportation infrastructure planning and management, logistics services, mobile equipment, and facility maintenance.

Finance - Planning services for financial and investment planning, banking, insurance, and business financial management.

Business, Management & Administration - Business Management and Administration careers encompass planning, organizing, directing and evaluating business functions essential to efficient and productive business operations. Business Management and Administration career opportunities are available in every sector of the economy.

Marketing, Sales & Service - Planning, managing, and performing marketing activities to reach organizational objectives.

Science, Technology, Engineering & Mathematics - Planning, managing, and providing scientific research and professional and technical services (e.g., physical science, social science, engineering), including laboratory and testing services, and research and development services.

Information Technology - Building linkages in IT occupations framework for entry-level, technical, and professional careers related to the design development, support and management of hardware, software, multimedia, and systems integration services.

Government & Public Administration - Executing governmental functions to include governance; national security; foreign service; planning; revenue and taxation; regulation; and management and administration at the local, state, and federal levels.

Law, Public Safety, Corrections & Security - Planning, managing, and providing legal, public safety, protective services and homeland security, including professional and technical support services.

Military Service - Service in a branch of our nation's armed forces.

Hospitality & Tourism - Hospitality and Tourism encompasses the management, marketing and operations of restaurants and other food services, lodging, attractions, and recreation events and travel-related services.

Agriculture, Food & Natural Resources - The production, processing, marketing, distribution, financing and development of agricultural commodities and resources including food, fiber, wood products, natural resources, horticulture, and other plant and animal products/resources.

Education & Training - Planning, managing, and providing education and training services, and related learning support services.

Arts, AV Technology & Communications - Designing, producing, exhibiting, performing, writing, and publishing multimedia content including visual and performing arts and design, journalism, and entertainment services